

# LE JARDIN ACADEMY CRAFT FAIR APPLICATION

Sunday December 15, 2019  
9:00 a.m. – 2:00 p.m.  
Le Jardin Academy Lower School Campus  
917 Kalanianaole Hwy.  
Kailua, HI 96744

**\$70.00 COVERED 5'x 8' BOOTH SPACE**  
**\$60.00 UNCOVERED 10'x10' BOOTH SPACE**  
**ALL SPACES ARE \$20 FOR LJA STUDENTS**  
**PLEASE BRING YOUR OWN TENT (FOR UNCOVERED SPACES), TABLE AND CHAIRS**  
**NOTE: DUE TO THE POSSIBILITY OF WIND, WEIGHTS MAY BE NEEDED FOR TENTS**

Applicant's Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Phone \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Website: \_\_\_\_\_

List of items and description of crafts to be sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BOOTH CHOICE (See Map): 1st \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

We will make every effort to provide you with one of your choices but cannot guarantee you will receive the space you have chosen.

APPLICANT'S SIGNATURE \_\_\_\_\_

Make checks payable to: **Le Jardin Academy PFA**  
Checks must have the following information: Full name, mailing address, work and home phone number  
Send applications to: Le Jardin Academy PFA Craft Fair , 917 Kalanianaole Hwy. Kailua, HI 96734  
For more information call (808) 261-0707 x1310 or email [jennifer.souza@lejardinacademy.org](mailto:jennifer.souza@lejardinacademy.org)

**Thank you for participating in our Craft Fair!**

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Rec'd	Table #	Check #	Amount
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## Le Jardin Academy PFA CRAFT FAIR RULES AND REGULATIONS

*Please take a few moments to read and understand the following rules and regulations. If you have any questions, please don't hesitate to call us at 261-0707 ext. 1310 or*

*E-mail [jennifer.souza@lejardinacademy.org](mailto:jennifer.souza@lejardinacademy.org)*

*The following Rules and Vendor Agreement will govern admission to the Le Jardin Academy PFA CRAFT FAIR.*

1. All vendor applications, contracts, and payments must be received by the December 9th deadline.
2. **Craft vendors will have booth and displays set up no later than 9:00am, and must remain set up until 2:00pm.** Craft vendors are responsible for cleaning up their area and must remove all items and materials before leaving. All garbage, boxes, etc. must be taken to the dumpsters located next to basketball courts
3. **Curbside off loading and loading of merchandise in the loop area is permitted from 7:00 a.m. Craft vendors agree not to drive any vehicle onto the loop area during craft fair hours from 9:00a.m. – 2:00 p.m.**
4. Registration fees are non refundable even in the event of inclement weather. There will be a \$25.00 service charge on all returned checks.
5. Le Jardin Academy will not be responsible for theft, damage, loss of sales, or protection from the weather.
6. This registration agreement cannot be changed, altered, modified, or otherwise transferred by either party without written consent of the parties, and will not be considered a joint venture or partnership between craft vendors and Le Jardin Academy.
7. Craft vendors are personally responsible for all taxes, whether excise, income or any other levy relating to income from the Craft Fair.
8. Vendor assumes full liability for customer satisfaction, dispute resolution, and/or damages arising out of purchase of Vendor's item(s).
9. All items for sale are subject to PFA approval. Vendor will promptly remove items that Le Jardin Academy PFA deems inappropriate.
10. Table location will be determined in the order that entry fee payment is received.

I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE TERMS AND CONDITIONS OF THESE RULES AND REGULATIONS.

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Signature

Date

#41-#70

TENNIS COURTS  
(SEE MAP)

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6E

GRASS

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14

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12

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7

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5

4

3

2

1



RESTROOMS

PARKING

53 54 55 56

72 71 70 69  
89 79 99 65

TENNIS COURT

64 63 62 61  
60 59 58 57

FENCE

44 43 42 41

ENTRANCE FROM PARKING

ENTRANCE

PARKING

52 51 50 49 48 47 46 45